

“CONDENSED”
MINUTES

**Board Of Trustees – Special Meeting
County Road Association Self-Insurance Fund**

**Monday, April 25, 2011
10:00 a.m., Ramada, Grayling MI**

Board Members Present:	Chair Don Spray, Vice-Chair Joyce Kuipers, Fred Chapman,, John Hunt, Dale Linton, Bob Ottenhoff, John Strauss, Douglas Robidoux
Board Members Absent:	Mary Herman
Staff:	Jim deSpelder
Guests:	None

Call to Order

Chair Spray called the meeting to order at 10:00 a.m. and led those present in reciting the pledge of allegiance to the flag.

Changes to the Agenda

Chair Spray announced that there was one change to the agenda. Agenda Item K.1 should read:

K.1 Request approval of the Minutes from the Closed Sessions of the December 4, 2010 meeting and the March 7, 2011 meeting.

Roll Call

A roll call of the trustees was taken and a quorum was present.

Consent Agenda

#11-018 *Linton moved, Ottenhoff seconded, that the minutes of the March 7, 2011, regular meeting be approved as presented and placed on file. Motion carried unanimously.*

Presentations

AGRiP Conference Report: Trustees Kuipers, Hunt, Chapman, Strauss, reported on what they learned while attending the AGRiP conference in March. Jim deSpelder brought to the Board's attention a session that reported on recent governmental activity in other states to regulate surplus. He commented that this activity was the fallout of state investigations of associations that sponsor pools and financial improprieties within associations financially dependent on pools. The pools were found to be free from any improprieties.

Staff Reports

MSIA Meeting on March 22: Jim deSpelder reported that he met the new Director of Workers' Compensation Agency, Kevin A. Elsenheimer at the March 22 Michigan Self Insured

Association meeting. Jim reported that the Director informed the association members his goals for the next year. He also commented that the new director disclosed that he has no experience with worker's compensation and that he is concerned about the lack of experience within the department with the recent retirements and budget cuts.

Meeting with the Michigan Workers' Compensation Agency on March 25: Jim deSpelder reported that he had a meeting with John Schrock that was initiated by the Agency. The Agency requested that the board consider larger dividend distributions because of local governments being under significant financial duress. The board agreed to keep this message in mind as it always seeks to give back as much as is financially prudent.

Visit with Safety National on April 14 & 15: Don Spray and Jim deSpelder met with our underwriter and other company representatives to discuss the renewal and how to take advantage of Safety National resources. Jim reported that we will have access to a new on-line resource called MAP (management, analysis, prevention) Client Services at no cost.

Unfinished Business - NONE

New Business

Proposed Committee Restructuring – Jim deSpelder distributed and reviewed a handout proposing changes to the committee structure. Jim indicated that the proposal was the result of comments received by board members and a need to define the role and purpose of the committee. The restructuring was well received by the board. A few changes were recommended. Staff will revise and revisit with the board.

Administrator & Board Evaluation Criteria – The staff and board distributed various examples of evaluation forms and processes. They were briefly discussed and no action was taken.

Combined Services Committee Executive Committee Task – Jim deSpelder lead the board through an open discussion of a board survey developed by the CSEC EC. The key highlights were:

- The board agreed unanimously to look at the joint administrator position.
- The board agreed unanimously to suggest that both boards consider a trial period.
- The board was favorable to a management company being created that both pools would contract with for staff and services.
- The board agreed unanimously to solely focus on combining services with MCRCSIP (not CRAM) because of our common bond in insurance.
- The board agreed unanimously that the next step would be to meet with the MCRCSIP board and was very supportive of an independent facilitator helping us build trust and specific strategy plans to make a joint administrator position work well. Harold Pumford was mentioned and everyone agreed he would be excellent.
- The board was very clear that they were concerned about how much attention they would get from a joint administrator. Options were discussed.

Chair's Comments – Don Spray thanked everyone for coming and participating in the discussions. John Strauss thanked Don for putting the special meeting together.

Adjournment

#11-019 *There being no further business, Hunt moved, Chapman seconded, that the meeting be adjourned. Motion carried unanimously.*

MEETING ADJOURNED – 3:08 P.M.

Don Spray, Chair

Janet Aemisegger, Secretary

Approved