

<b>CONDENSED MINUTES</b>	<b>Board Of Trustees</b>	<b>Regular Meeting</b>
	<b>County Road Association Self-Insurance Fund</b>	
Tuesday, June 14, 2011	10:00 a.m., Island Resort & Casino, Harris MI	

<b>Board Members Present:</b>	Vice-Chair Joyce Randall, Fred Chapman, Mary Herman, John Hunt, Dale Linton, Bob Ottenhoff, Douglas Robidoux & John Strauss
<b>Board Members Absent:</b>	Chair Don Spray
<b>Staff:</b>	Jim deSpelder, Dale Ruttan & Janet Aemisegger
<b>Guests:</b>	None

**Call to Order** - Vice-Chair Randall called the meeting to order at 10:00 a.m. and led those present in reciting the pledge of allegiance to the flag.

**Roll Call** - A roll call of the trustees was taken and a quorum was present.

#### Consent Agenda

**#11-020** *Trustee Strauss moved, Trustee Robidoux seconded, that the consent agenda covering the April 25, 2011, minutes, the CRASIF Financial and Investment Statements for Period 33 - 3<sup>rd</sup> Quarter (1/01/11-3/31/2011) and the CRASIF General Fund Check Register for Period 33 - 3<sup>rd</sup> Quarter (01/01/11-3/31/2011) covering checks #7068-#7191 in the amount of \$2,192,372.08 be approved as presented and placed on file. Motion carried unanimously.*

#### Authorization for Joint Meeting-CRASIF/MCRCSIP-July, 2011

**#11-021** *Trustee Herman moved, Trustee Linton seconded, that a joint meeting be scheduled in July between CRASIF and MCRCSIP so the final CSEC proposal can be presented for their review and consideration for approval. Motion carried unanimously.*

#### Human Resource Committee Members Designated with All Having Voting Privileges

**#11-022** *Trustee Hunt moved, Trustee Herman seconded, that the Human Resources Committee consist of the Board vice-chair, two trustees and the Board chair with voting privileges.*

*Call for the question yielded all yeas, with one nay vote. Motion carried.*

#### Standing Committee Memberships Designated and Voting Privileges Clarified

**#11-023** *Trustee Herman moved, Trustee Robidoux seconded, that all committees shall consist of the Board chair and three trustees as members, all with voting privileges, plus the administrator as a non-voting member, except for when he is serving on the Human Resources Committee, when he will be a voting member.*

*The chair called for the question. Motion carried unanimously.*

**Board Committee Structure Draft #2 to be Presented at July Board Meeting for Approval**

- #11-024 **Upon the recommendation of the administrator, Trustee Hunt moved, Trustee Chapman seconded, that the administrator make all of the revisions to the Board Committee Structure draft and present it at the next board meeting for the board's review for final approval, with the approved policy to become effective at the next re-organizational meeting. Motion carried unanimously.**

**Approval of Administrative Expense Budget 2011-2012**

- #11-025 **Trustee Herman moved, Trustee Hunt seconded, that the Period 34 Administrative Expense Budget for 2011-2012 be approved with some cosmetic changes.**

**Motion carried unanimously.**

**2013 CRASIF Annual Meeting in Conjunction with MCRCSIP & Southern/Northern Association Conference Approved for Week after Labor Day**

- #11-026 **Trustee Herman moved, Trustee Strauss seconded, to approve having CRASIF's 2013 annual meeting during the week after Labor Day at the same location in conjunction with a joint Southern/Northern Association and the MCRCSIP Annual Meeting. Motion carried unanimously.**

**Authorization for Claims Reserve Sufficiency Audit**

- #11-027 **Trustee Hunt moved, Trustee Chapman seconded, that the administrator be authorized to retain a qualified claims reserve sufficiency adjuster to perform any claims reserve audits as required by the State of Michigan. Motion carried unanimously.**

**MEETING ADJOURNED – 3:45 P.M.**